DC Department of Licensing and Consumer Protection

GOVERNMENT OF THE DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR

District of Columbia Government

Corporations Division

Instruction Sheet for Statement / Plan of Domestication of Domestic & Foreign Filing Entity
Form GN-13, Ver. 7, September 2023

Frequently Asked Questions:

1. **What is domestication?**
   Domestication is the process of changing the state of formation for your organization (ex., DC LLC can become MD LLC, etc.);

2. **Can I change organizational type when filing statement of domestication?**
   No. Statement of domestication must reflect the same organizational type (, Ex, nonprofit corporation from VA domesticating to become DC nonprofit corporation);

3. **If I want to change the state of formation and also change my organizational type what should I do?**
   To change both state of formation and your organization type you must file statement of conversion form GN-11;

4. **What is domesticating and domesticated entity?**
   Domesticating entity is the organization in its current state of formation. Domesticated entity is the organization in its proposed future state of formation.

5. **When do I need to file this form?**
   You can file this form if you want to take your DC organization to another jurisdiction (change your state of formation) or if you want to bring your foreign entity (organization formed outside of DC) to become DC entity.

6. **What filing evidence is required for filing of this form?**
   If your organization is DC entity and you want to domesticate this organization to another jurisdiction you will need to file this form along with filing evidence of domestication acceptance by Corporate Registrar of the new jurisdiction (state/country).

7. **If I want to domesticate my non DC organization to the District what do I need to do?**
   If your foreign organization is already on record with Corporations division, then you will need to file this form along with evidence that domestication is authorized in your state of formation and your organization must be in good standing in the District at the time of filing of this form.
   If your organization is not on record in DC, then you will need to file this form along with evidence of organization's existence in Its state of formation and that domestication is authorized in your state of formation.

8. **What is public organic record and when do I need to submit it?**
   Public organic record on this form refers to articles of formation for any specific organization type (ex., articles of incorporation or articles of organization).If foreign (non-DC) organization wishes to domesticate to the District it must file this form along with articles of formation based on their organization type (ex, foreign LLC will file articles of organization form DLC-1 and this form).

Mail all forms and required payment to:
Department of Licensing and Consumer Protection
Corporations Division
PO Box 712300
Philadelphia, PA 19171-2300
Phone: (202) 442 4432

Many corporate filings are available online.

Go to our CorpOnline site at **https://corponline.dlcp.dc.gov** and sign in with Access DC to proceed.

Online filings are paid by credit card.

Reset Form

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Form GN-13, Ver. 7, September 2023

This form will allow for a domestic entity to become a domestic entity of the same type in a foreign jurisdiction if the domestication is authorized by the law of the foreign jurisdiction. This form will also allow for a foreign entity to become a domestic entity of the same type in the District if the domestication is authorized by the law of the foreign entity's jurisdiction of

Please, review instruction sheet on page 1 before completing this form.

ENTITY TYPE / AUTHORITY	FILING F E
Domestic & Foreign Filing Entity: § 29–205.05.	Refer to Corporate Fee Schedule posted online;

Under the provisions of the Title 29 of D.C. Code (Business Organizations Act), the domestic or foreign filing entity listed below hereby applies for a Certificate of Domestication and for that purpose submits the statement below.

1. The name, jurisdiction of organization, date of formation and type of the domesticating entity (list current state and date of formation)

Compass Rose Benefits Group, a non-profit corporation organized in the District of Columbia on June 29, 1948.

2. The name and jurisdiction of organization of the domesticated entity (list proposed new state of formation)

Compass Rose Benefits Group, a nonstock corporation organized in the Commonwealth of Virginia.

3. Effective date (can be up to 90 days in the future)

4. If the domesticating entity is a domestic entity, the plan of domestication was approved in accordance with D.C. Code § 29 205.05.or in in accordance t with D.C. Code Title 29 Subchapters VI of Chapters 3 and 4 or Subchapter IX of Chapter 8.

4A. if the domesticating entity is a domestic or foreign entity, the domestication was approved in accordance with the law of its current or future jurisdiction of organization; domestic or foreign entity shall submit a copy of the statement of domestication or similar document duly approved by the authorized officer of the jurisdiction of current or future formation.

4B. Filing of this statement for domestic business corporation effectively surrenders its charter as defined by D.C. Code § 29 307.04

5. If the domesticated entity is a domestic filing entity, the text of its public organic document as an attachment. (formation document)

6. If the domesticated entity is a foreign entity that is not a qualified foreign entity, a mailing address to which process may be served.

If you sign this form you agree that anyone who makes a false statement can be punished by criminal penalties of a fine up to $1000, imprisonment up to 180 days, or both, under DCOC § 22 2405;

7. Name of the Governor or Authorized Person	7A. Signature of the Governor or Authorized Person
Kevin Lanning, President	

Go to our CorpOnline site at **https://corponline.dlcp.dc.gov** and sign

Online filings are paid by credit card.